

**COMMONWEALTH OF MASSACHUSETTS
HUMAN RESOURCES DIVISION
ONE ASHBURTON PLACE, BOSTON, MA 02108**

APPLICATION FOR STATE LABOR SERVICE

Applicant Information

Applicants must be at least 16 years of age at the time of filing an application. Please **TYPE** or **PRINT CLEARLY** all answers on both sides of this form in **INK**, and file it by mail or in person at the above address. **(INCOMPLETE OR UNSIGNED APPLICATIONS WILL BE RETURNED.)** The name of an applicant will remain on the Labor Service Register for the job titles for which he or she is registered for a period of no more than 5 years from the date of registration, subject to one renewal of his/her registration number in accordance with the provisions of Section 28, Chapter 31 of the General Laws, and other law and rule.

Print Name (First, Middle, Last)

Mailing Address

City/Town, State and Zip Code

Social Security Number

Telephone Number

***Optional Racial / Ethnic Identification for**

Affirmative Action purposes only:

☐ White ☐ African American ☐ Hispanic
☐ Asian or Pacific Islander
☐ American Indian or Alaska Native

Sex

☐ Male ☐ Female

Work Options:

☐ Permanent ☐ Full-time
☐ Part-time ☐ Intermittent

Veteran's Preference

☐ A veteran who served in the Military of the United States during **wartime as defined by Clause 43, Section 7 of Chapter 4 and Section 1 of Chapter 31 of the Massachusetts General Laws.**

DATES OF HONORABLE DISCHARGED SERVICE FROM: _____ TO: _____

If you are claiming veteran's preference. You must submit a copy of your DD214.

☐ Unremarried surviving spouse (I am claiming preference as the unremarried surviving spouse of a veteran who was killed in action during wartime or who died from a service-connected disability incurred during **wartime service**). If you are claiming this preference, a form letter must be mailed to you requesting the information necessary to determine whether or not you are entitled to such preference.

Licenses

List your Massachusetts Motor Vehicle Operator's license (specify class) and any other trade licenses, registrations or certificates which are required for the position(s) for which you are applying.

Name or Class of Registration or Certificates	License No. if any	Expiration Date (Month/ Day/ Year)	Issued by

If you wish to apply for any of the following job titles in the **Labor Class**, which do not require experience, place a check mark in the block before each job title you select. You may check as many titles as you want.

- | | |
|---|--|
| <input type="checkbox"/> Animal Caretaker I | <input type="checkbox"/> Laborer I |
| <input type="checkbox"/> Facility Service Worker II | <input type="checkbox"/> Sewage Treatment Plant Maintenance Worker |
| <input type="checkbox"/> Greenskeeper I | <input type="checkbox"/> Stable Attendant I |
| <input type="checkbox"/> Homemaker | <input type="checkbox"/> Storekeeper I |
| <input type="checkbox"/> Janitor I | |

If you wish to apply for any of the following position titles in the **Skilled Labor Class** which require one year of experience (unless otherwise specified) in related work within the 10 year period immediately prior to filing application. Place a check mark in the block for each job title you select. You may select as many titles as you want for which you meet the entrance requirements.

<u>Position Title</u>	<u>Entrance Requirements</u>
<input type="checkbox"/> Baker I	
<input type="checkbox"/> Baker II	
<input type="checkbox"/> Beautician	- License issued by MA Board of Registration
<input type="checkbox"/> Bridge Operator I	
<input type="checkbox"/> Chauffeur	- MA Class C Driver's license
<input type="checkbox"/> Cook I	
<input type="checkbox"/> Elevator Operator I	- 3 months' experience and elevator operator's license except ABC license
<input type="checkbox"/> Florist	
<input type="checkbox"/> Groundskeeper I	
<input type="checkbox"/> Institution Security Officer I	- Based on assignment appointee must be eligible for appointment as a special police officer under Chapter 147 - M.G.L. - MA Class B Driver's License
<input type="checkbox"/> Janitor II	
<input type="checkbox"/> Laborer II	- MA CDL Class B Driver's License
<input type="checkbox"/> Launderer I	
<input type="checkbox"/> Maintenance Equipment Operator I	- MA CDL Class B; hoisting license 2A or 2B; and 1B or 3B; Practical Test
<input type="checkbox"/> Meat Cutter	
<input type="checkbox"/> Motor Truck Driver	- MA Class B Driver's license
<input type="checkbox"/> Stable Attendant II	
<input type="checkbox"/> Tractor Driver	- MA CDL Class B; Hoisting license 2A or 2B; Practical Test
<input type="checkbox"/> Trades Worker	
<input type="checkbox"/> Tree Climber	- MA CDL Class B Driver's License; Hoisting License 1C; Practical Test

If you wish to apply for any of the following job titles in the **Mechanical and Craftsman Class** which require two years' experience (unless otherwise specified) in related work within the 10 year period immediately prior to filing application. Please place a check mark in the block for each job title you select. You may mark as many titles as you want for which you meet the entrance requirements.

<u>Position Title</u>	<u>Experience/License Required</u>
<input type="checkbox"/> Bridge Carpenter	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Bridge Painter	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Bridge Welder	- MA CDL Class B Driver's License
<input type="checkbox"/> Carpenter I	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Carpenter II	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Groundskeeper II	
<input type="checkbox"/> Heating, Ventilation, Air-Conditioning, & Refrigeration Mechanic	-Freon Recovery and Refrigeration/Technician License
<input type="checkbox"/> Highway Maintenance Foreman I	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Launderer II	
<input type="checkbox"/> Machinist I	- Practical Test
<input type="checkbox"/> Maintenance Equipment Operator II	- MA CDL Class A; Hoisting License; 1A or 1B and 2A or 2B; Practical Test
<input type="checkbox"/> Maintenance Working Foreman	
<input type="checkbox"/> Mason	
<input type="checkbox"/> Metal Worker I	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Metal Worker II	- MA CDL Class B Driver's License; Practical Test.
<input type="checkbox"/> Motor Equipment Mechanic I	- MA CDL Class B; Hoisting License; 2C; Practical Test
<input type="checkbox"/> Motor Equipment Mechanic II	- MA CDL Class A; Hoisting License; 1B and 2A or 2B; Practical Test
<input type="checkbox"/> Painter I	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Painter II	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Recreation Facilities Repairer	- MA Class D; Practical Test
<input type="checkbox"/> Roofer	
<input type="checkbox"/> Sewage Treatment Plant Equipment Repairman	
<input type="checkbox"/> Sign Painter & Letterer I	- Practical Test
<input type="checkbox"/> Spray Painter Working Foreman, PWD	- MA CDL Class B Driver's License; Practical Test
<input type="checkbox"/> Steamfitter	
<input type="checkbox"/> Typewriter Repairman	

STATE DEPARTMENT WORK LOCATIONS

The following is a description of work locations within state departments or agencies. Please read carefully and check each location that you are willing to accept.

<u>Bureau of State Office Buildings</u>	<u>Department of Correction</u>
<input type="checkbox"/> Boston	<input type="checkbox"/> Boston <input type="checkbox"/> Lancaster <input type="checkbox"/> Shirley
<input type="checkbox"/> Pittsfield	<input type="checkbox"/> Bridgewater <input type="checkbox"/> Medfield <input type="checkbox"/> Walpole
<input type="checkbox"/> Grafton	<input type="checkbox"/> Concord <input type="checkbox"/> Milford
<input type="checkbox"/> Lancaster	<input type="checkbox"/> Framingham <input type="checkbox"/> Norfolk
<input type="checkbox"/> Springfield	<input type="checkbox"/> Gardner <input type="checkbox"/> Plymouth
<u>Department of Youth Services</u> (Applicants must be at least 20 years of age)	<u>MA Emergency Management Agency</u>
<input type="checkbox"/> Boston	<input type="checkbox"/> Framingham
<input type="checkbox"/> Springfield	<u>Registry of Motor Vehicles</u>
	<input type="checkbox"/> Boston <input type="checkbox"/> Norton

Mass. Highway Department

- ☐ District 1 - Berkshire, Franklin, Hampshire and Hampden Counties
☐ District 2 - Franklin, Hampshire and Hampden Counties
☐ District 3 - Middlesex, Norfolk and Worcester Counties
☐ District 4 - Essex, Middlesex and Suffolk Counties
☐ District 5 - Barnstable, Bristol, Dukes, Essex, Nantucket, Norfolk and Plymouth Counties

Department of Workforce Development

- ☐ Greater Boston Region_
☐ Northeast Region_
☐ Central Region
☐ Western Region
☐ Southeast Region

Department of Conservation and Recreation

Division of Urban Parks and Recreations

☐ North Region:

Arlington	Newton
Belmont	Revere
Boston	Saugus
Cambridge	Somerville
Everett	Stoneham
Lexington	Waltham
Lynn	Watertown
Malden	Weston
Medford	Winchester
Melrose	Winthrop
Nahant	

☐ South Region:

Boston
 Brookline
 Canton
 Dedham/Randolph
 Dover/Wellesley
 Milton
 Natick
 Needham
 Newton
 Quincy

☐ Harbor Region:

Boston
 Boston Harbor Islands
 Hingham
 Hull
 Milton
 Quincy
 Weymouth

Division of Water Supply and Protection

☐ Quabbin and Ware Section:

Belchertown
 New Salem
 Ware

☐ Wachusett and West Boylston Section:

Clinton
 West Boylston

Department of Public Safety

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> Andover | <input type="checkbox"/> Middleborough |
| <input type="checkbox"/> Athol | <input type="checkbox"/> Newbury |
| <input type="checkbox"/> Boston | <input type="checkbox"/> New Braintree |
| <input type="checkbox"/> Bourne | <input type="checkbox"/> New Salem |
| <input type="checkbox"/> Brookfield | <input type="checkbox"/> Northampton |
| <input type="checkbox"/> Concord | <input type="checkbox"/> North Dartmouth |
| <input type="checkbox"/> Cheshire | <input type="checkbox"/> Norwell |
| <input type="checkbox"/> Foxboro | <input type="checkbox"/> Oakham |
| <input type="checkbox"/> Framingham | <input type="checkbox"/> Peabody |
| <input type="checkbox"/> Grafton | <input type="checkbox"/> Russell |
| <input type="checkbox"/> Holden | <input type="checkbox"/> Shelburne Falls |
| <input type="checkbox"/> Lee | <input type="checkbox"/> Springfield |
| <input type="checkbox"/> Leominster | <input type="checkbox"/> Sturbridge |

Division of State Parks and Recreation

☐ Northeast Region:

Ashby	Lowell
Ashland	N.Andover
Carlisle	Natick
Concord	Newburyport
Framingham	Rockport
Georgetown	Salisbury
Hopkinton	Topsfield
Ipswich	Upton
Lawrence	W.Townsend

☐ Southeast Region:

Abington	Foxboro
Assonet	Hingham
Abington	Foxboro
Assonet	Hingham
Berkley	Martha's Vineyard
Brewster	Mashpee
Carver	Mattapoisett
Dennis-Wellfleet	Norfolk
Duxbury	Plymouth
Easton/Sharon	S. Dartmouth
Fairhaven	Sandwich
Fall River	Taunton
Falmouth	Wesport

☐ Central Region:

Agawam
 Amherst
 Baldwinville
 Barre/Hubbardston
 Belchertown
 Boylston/Clinton
 Brimfield
 Chicopee Falls
 Douglas
 Erving
 Gardner
 Hadley
 Holyoke
 Northampton
 Paxton
 Petersham
 Princeton
 Rutland
 S. Deerfield
 Spencer
 Springfield
 Sturbridge
 Sutton
 Uxbridge
 Warwick
 Wendell

☐ Western Region:

Adams	Lanesborough	Westfield
Charlemont	Lee	Westminster
Cheshire	Monroe	Winchendon
Chester	Monterey	Worcester
Clarksburg	Mt.Washington	
Dalton	N. Adams	
Egremont	Otis	
Goshen	Pittsfield	
Granville	Sandisfield	
Hawley	Savoy	
Huntington	Windsor	

Signature:_____ Date:_____

"It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability."